

Dear Parents and Carers,

Autumn Yr1-6 Parents Evening Appointments

Parents Evening for children in years 1-6 will be held this half term on either **Wednesday 15th November or Wednesday 22nd November 2023**. These meetings will be face to face in the classroom.

Your face-to-face appointment, **lasting 10 minutes**, can be booked by returning your booking slip to the class teacher as soon as possible. These slots are bookable between 3.30pm-5.50pm. The class teacher will send home a confirmation slip. Please circle your choice of day and time. ***If you are flexible, please circle more than one time.***

BOOKING SLIP

Child's name: _____ Child's Class: _____

I would like to book the following date and time:

Wednesday 15th November 2023

3.30pm	3:40pm	3:50pm	4:00pm
4:10pm	4:20pm	4:30pm	4:40pm
4:50pm	5:00pm	5:10pm	5:20pm
5:30pm	5:40pm	5:50pm	

OR

Wednesday 22nd November 2023

3.30pm	3:40pm	3:50pm	4:00pm
4:10pm	4:20pm	4:30pm	4:40pm
4:50pm	5:00pm	5:10pm	5:20pm
5:30pm	5:40pm	5:50pm	

Yours Sincerely
Miss Forrest
Headteacher