

Admissions Policy



Responsibility: Governing Board
Approved: February 2024
Next Review Date: September 2024


21/2/24

Admissions Policy

Introduction:

The governing body of Nelson Primary School applies the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions-amended by the Education Act 2002 & the School Admissions Co-ordination of Admission Arrangements (England) Regulations 2008. This policy conforms to the regulations that are set out in that Act.

Aims and Objectives:

We are an inclusive school that welcomes children from all backgrounds, abilities and religions.

All applications will be treated on merit and in a sensitive manner.

The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, we enforce the procedure set out below in order to determine whether a child is accepted or not. It is our wish to allow parents the right to have a place at the school of their choice. However, this is not always possible, due to the excess demand on the school places available.

The level of ability of a child or any special needs that s/he may have plays no part in the admissions policy of this school.

Admission Arrangements:

As our school is a community school, the LA determines the admission arrangements and organises the offer of **all places** within the school, throughout the year. The LA is therefore the 'Admissions Authority' for our school. The regulations for entry to each school, where the Admissions Authority is the LA, are published each year by the LA. Parents can receive a copy of these regulations directly from the LA.

The LA publishes a composite admissions prospectus each year, which gives information about how parents can apply for a place in the school of their choice. Parents have a right to express a preference for the school of their choice and they should do so on the application form. Expressing a preference does not, in itself, guarantee a place at this school. Application forms can be obtained from the Education Department of the LA and should be completed by the date stipulated on the forms. The LA notifies parents about the school place as soon as all the applications have been considered. Parents must tell the school by the end of April whether or not they are accepting the place offered.

In this area, children enter school in the academic year they become five. There is one admissions date per year, early in September (i.e. at the start of the school year). Therefore, parents who would like their child to be admitted to this school during the year their child is five should ensure that they complete the necessary application form by early December of the previous year.

Admission Criteria:

- A child with a statement of Special Educational Needs where the school is named in the statement.
- Looked After Children (children in Public Care).
- Children with brothers / sisters already at the school.
- Children who live nearest to the school.

Admission Appeals:

If we do not offer a child a place at this school, it is because to do so would prejudice the education of other children by allowing the numbers of children in the school to increase too much.

If parents wish to appeal against a decision to refuse entry, they can do so by applying to the LA by the end of April. An independent appeals panel then meets to consider all appeals by parents who have been refused a place at our school and who wish to appeal against this decision. An appeals panel's decision is binding for all parties concerned. If the appeals panel decides that we should admit a child to our school, then we will accept this and continue to do all we can to provide the best education for all the children at our school. Details of appeal arrangements are set out in the Education (Admission Appeals) Regulations 2002.

The Standard Number:

The standard number is the number of children the school can accommodate in each year group. The standard number for our school is 60 (26 in Nursery). We keep this number under review and the governors will apply to change the number if circumstances allow.

Infant class size:

We teach infant children (aged five to seven) in classes that have a maximum number of 30 children.

Review:

This policy will be reviewed annually with the Admissions Authority in the light of any changed circumstances in our school or the local area.

For more information, please visit:

<http://www.birmingham.gov.uk/schooladmissions>

[Determined admission arrangements for community and VC schools 2023 to 2024 | Birmingham City Council](#)